



## FOSS4G 2023 Prizren - Budget Expenses Report

Description	Account No	FOSS4G Expenses Euro
<b>On-site expenses</b>		
Venue rental and housekeeping	1	10,237.47 €
Conference computers and equipment	2	5,026.72 €
Outdoor Stage setup, tends and A/V (projectors, screens, audio, plenary, setup, support)	3	23,880.00 €
Recording / streaming	4	17,896.09 €
Outdoor tents, extra booths, chairs, tables	5	16,715.55 €
Outdoor signage, banners, and other printing materials - Display services for exhibition and B2B	6	16,750.10 €
Delegate swags (badges, stickers, t-shirts, mugs, tootbags)	7	27,864.50 €
Accommodation (team, volunteer)	8	3,960.60 €
Pub and Exhibition Area setup	9	7,002.17 €
Conference Logistics and Technical Coordinaton	10	2,487.70 €
<b>Grant and Speaker Costs</b>		
Invited speakers (travel, lodging, fees)	11	3,562.32 €
Travel Grant programme	12	7,511.52 €
<b>Marketing expenses</b>		
Branding and Conference designs	13	3,684.22 €
Web	14	1,263.16 €
Video production specialist	15	2,947.37 €
PR and Media communication specialist	16	1,263.16 €
Conference APP	17	1,550.00 €
Internet advertising	18	329.49 €

<b>Administrative expenses</b>		
<i>Office supplies, photocopy, visa and custom fees</i>	19	956.93 €
<i>Credit card fees (Visa &amp; MC)</i>	20	7,161.35 €
<i>Bank fees (transfer)</i>	21	878.50 €
<i>After Conference goodybags shipping and ISPRS Papers</i>	22	696.60 €
<b>Conference catering expenses</b>		
<i>Morning light breakfast with snacks and drinks, and afternoon coffee break</i>	23	13,916.00 €
<i>Lunch</i>	23	32,719.00 €
<i>Welcome Event / Standing Dinner</i>	23	17,875.00 €
<i>B2B and Geochicas event</i>	23	6,000.00 €
<i>After conference drinks</i>	23	3,825.00 €
<i>Team, Volunteer and OSGeo food expenses</i>	23	3,476.60 €
<i>Gala dinner</i>	23	23,100.00 €
<i>Music bands / DJs</i>	24	3,377.18 €
<b>FLOSSK - PCO expenses</b>		
<i>FLOSSK - PCO expenses (Staf Engagement - 1 year)</i>	25	27,523.69 €
<i>LOC expenses (traveling, meals, conference participations, meetups - 1 year)</i>	26	4,073.66 €
	<b>TOTAL</b>	<b>299,511.65 €</b>