

OSGeo Oceania - Meeting Agenda/Minutes

2021-04-16

Links

- [Google Hangouts link](#)
- [Actions/TO-DO](#)
- [Terms of Reference](#)
- [Budget](#)
- [OSGeo Oceania wiki](#)
- [Loomio](#)

Attendees

- Dionne
- Greg
- Ed
- Alex
- Carrol
- Ewen
- Eli

Apologies

- Jonah Sullivan
- Emma

Agenda/notes

- Scribe: Dionne, Alex :)
- Open Board Meeting rules
- Election (Jonah)
 - [Constitution requirement](#): 79.1 Prior to the completion of each financial year, the Board shall lay out a process for electing new directors to the board, such process to be distributed to members.
 - [Election process](#) of previous years
 - 50% of directors up for election rule: 79.2
 - We need to determine this now.
 - Greg, Dionne and Emma have terms ending this year, this is less than 50% of directors.
 - Each director agrees to be on the board for 2 years.
 - The board feels that we can leave this alone, that it will change from year to year.
 - Jonah is the secretary, but will also be looking after the conference at the same time as the election will be taking place. We potentially need to provide added support from Greg.
- FOSS4G session for Oceania

- Should we organise an Oceania session at the global FOSS4G conference?
- Conference format [survey responses](#)
 - Preference for a technical online conference
- Call for proposals to be discussed at this meeting (Jonah can't attend)
- This seems like a good opportunity, do we want to be involved? Capacity? Proposals?
- We could donate \$750USD to become a bronze sponsor.
- We could ask the community for help in putting a session together.
- We could put out a call for proposals to the community
- **Action:** Greg to get more information from the organisers
- **Motion:** that we sponsor FOSS4G at Bronze level at a cost of \$750 USD. Greg moves, Dionne seconds. Supported by all.
- Group and Committee Reports
 - 2020 Conference (Jonah)
 - Survey review
 - 64 responses - strong preference for hubs, online is second
 - It looks like we need to have a physical conference of some sort. Hubs reduce risk.
 - A better template is needed for the regional hubs to operate off
 - Ticketing was clear last year
 - Sponsorship was poorly defined
 - Greg proposed that minimum standard is needed for a hub to be accepted
 - If we do the hub model then we need to form the conference committee and address the items raised.
 - We will form the committee and then select the chair from the group
 - Action: Send out call for committee volunteers
 - We should do a centralised sponsorship drive, also have regional sponsorship drives.
 - Action: Finance committee to create a template for the hub budgeting, detail profits and losses will be covered by OO
 - We need to ensure we don't disenfranchise regional sponsorship models
 - Sponsorship of things like coffees should be considered - need to stay flexible
 - Membership Working Group (Ewen)
 - In Feb a survey was sent to 21 interested MWG members (1 not identifiable)
 - 3 responses were received from Jayen Ashar, John Bryant and Graeme Fitzpatrick
 - I have arranged a meeting for next week with this group with the proposal to ...
 - Commence work on a workflow system of approvals,
 - Add Optional Demographics questions,
 - Propose a change to the board to vetting process,
 - Commence dialogue on what it means to be a member and how we can make them feel part of OS-Geo Oceania
 - Action: Carrol to discuss options to widen our network with Ewen
 - Action: Ed to forward details of Kamsin(spelling?)
- Finance Committee (Alex)

- [Profit and loss](#)
- [Balance sheet](#)
- Good Mojo funds
 - How do we know how much we have?
 - \$8,800
 - How do we spend them?
 - Not a finance committee issue!
- Actions from Finance Committee
 - Board to be tasked with developing a brief policy on Good Mojo funds.
 - Eli said that the microgrant folks are interested in looking into this.
 - **Action:** Eli to develop a policy for the Good Mojo fund.
 - Alex to brief the Board on how we are one organisation with one set of accounts and that regional hubs do not have their own fund pool.
- Budget
 - Action: Alex to post publicly [Done]
- Then ratify at the next board meeting
- Outreach and Comms (Dionne). WG requests calendar inputs (pre elections) for comms plan.
 - Website: Move domains across
 - Stick with AWS
 - osgeo-oceania.org
 - Social posts: Who can post and when? Currently any one of the board members can post on social media (Twitter, LinkedIn, etc) however board members are urged to exercise judgement when sharing posts rep OSGeo Oceania
 - Comms strategy - to be finalised - submit to board for budget
 - Refine tasks and processes to assign to WG
- Microgrants (Elisa)
 - Summary of monthly activity (2 new grants approved)
 - Questions about budget allocation for events happening later in the year - the time of transaction is the FY it is allocated from
 - Questions about next year budget - now have \$6000 for FY 21/22 budget
 - Proposal of taking aboard the GoodMojo programme together with Microgrants and TGP
 - We should publish these stories on the website and the quarterly newsletter
 - Members of the working group with a conflict of interest recuse themselves from voting - and the remaining members vote. In any event of a conflict of interest the OO Board will be notified - so we are aware of the situation.
 - Action: Get another volunteer to help with the group
- Diverted into [Special Interest Group proposal](#) (has been circulated to QGIS and OSM initiatives, comments received, but not finalised)
 - QGIS SIG (Emma)

- OpenStreetMap SIG (Ed) - charter approved, statement of intent around diversity rather than quotas. Asking for volunteers - then they will organise into a structure
 - OSMF Advisory committee: we need to choose a representative.
 - Election of a steering committee
- Review actions
- Other business
 - Tree Planting (Ewen)
 - 17th July 2021, at Lysterfield Park in East Melbourne
 - Register at [Park Connect](#)
 - Tony Forster of OS Geo & Friends of Lysterfield assisting planting 250 trees
 - 16 Vols registered at present but list may be stale due to COVID-19 delays
 - 20-30 vols would be ideal
 - Looking at GIS options for the day (perhaps RMIT students mapping trees)
 - Short tutorial - Accessible maps? (Ewen)m
 - 5pm Melbourne time would be a good time
 - The group thinks this is a great idea.
 - Action: Ewen to approach the person to find out a date, and basic bullet points of content for our communications

Actions to review

New actions

- Get more information on FOSS4G from the organisers - Greg
- Send out call for committee volunteers - Jonah
- Finance committee to create a template for the hub budgeting, detail profits and losses will be covered by OO - Alex
- Discuss options to widen our membership base with Ewen - Carrol
- Ed to forward details of Kamsin [Done]
- Develop a policy for the Good Mojo fund. - Eli
- Get another volunteer to help with the Microgrants Committee - Eli
- Review constitution and terms of reference and see if they align - Ed, Greg, Dionne
- Provide feedback on open board meeting before next board meeting - EVERYONE
- Check to see if Jonah can handle the election process - Ed
- Approach Accessible Maps volunteer to find out a date, and basic bullet points of content for our communications - Ewen

Decisions by email

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