OSGeo Oceania Board Meeting Agenda/Minutes

8 Mar 2024

Present: Rafael (departed at 10am AWST, joined again 10:30), Alex (departed at 10am AWST), Dorothy, Eli, Renee, Ewen
Apologies: Jonah, John

Agenda/minutes

Use of an OO Shared Drive for Open Data Cube community (ODCC)

- ACTION: Alex to finalise and put on Loomio for vote (DONE)
- Data package size is in the tens of gigabytes not terabytes and there are potentially other options to host however Drive is the preferred place
- AL and EH stated that the risk is low and that no legal document was required.
- ACTION: Alex to confirm with ODCC via letter and to create appropriate access for ODCC once agreed

FOSS4G SotM Oceania 2024 updates

- Alex to update us on budget and progress
- Budget approved by the Board
- Venue and date locked in (Alex)
- Final quote received by C3 and it looks reasonable
- Aiming to get website up this month and to get our prospectus out
- Travel grants are ramping up early too (budget will determine who the grant could apply to)
- EH stated that determining grants by ethnicity is something that should not be approached
- OSGeo Oceania budget contribution:
    - How much is needed? 5-10,000? $20,000 put aside last conference
    - Intent to allocate 10k to TGP (pending FY24/25 budget discussion and approval)
    - Planning to request USD5k from OSGeo (Dorothy will write it up)
    - Should be done in next financial year

NZ GST

- We collected NZ GST in 2023 and need to lodge & remit funds owing (we are overdue)
- NZ GST - Alex and Greg can confirm we have been collecting NZ GST and paying invoices with NZ GST; however, no GST paid to the New Zealand government
- Need to gain access to the government portal
- Potentially escalate by employing an NZ Tax accountant who could help the situation
- ACTION: Eli to get in contact with Greg for further information about what has occurred re NZ GST

Directors

- Discussion on Loomio vote (when is the quorum reached if someone doesn't vote)
  - [OSGeo Oceania constitution](#)
  - Clearer clarity on quorum: if people don't vote, quorum is not reached. We need 50% + 1 (5 votes)
  - Loomio for the final vote; emails for discussions
- Updates about Alan Cheung's situation
  - AC had requested leave from the board chair prior to his absence
  - This was granted as per the constitution
  - Alan was welcomed back by the current board chair
- Discussion about the constitution rule of 3 missed board meetings (item 82.3)
  - To be enacted with a degree of common sense. The constitution, item 82.3 is a clause allowing the board to disqualify a director - at the discretion of active board members (Renee)

MOU with Geospatial Council of Australia

- Alex: nothing to update. Tony Wheeler is drafting it and was going to take that to a GCA board meeting
- Actions for proposing same template to other organisations

Proposed joint webinar with GCA

- We were invited to participate in a webinar with GCA. John & Ewen met with them on 26 Feb.
- GCA runs webinars and we could be part of them, but it would be on their platform which is normally a fee based service.
- That could be an occasion to reach out to new audiences, and maybe put on youtube for everybody however it is not critical for the first items to be freely available
- ACTION: Ewen and John to involve the newly formed Comms group re webinar with GCA

Proposed committees

- Governance committee - proposed
  - Review the [Governance](#) TOR
  - Updates - governance committee no longer TOR required

Community of Oceania Geospatial - COG25 letter of support

- Let's summarise the discussion by email and decide what to do
- Alex: What is COG? Eli: Community of Oceania Geospatial
- ACTION: Eli to forward information re: COG25 letter of support to everyone for consideration

OSGeo admin password

- Elisa proposes that Chair, Deputy Chair and Treasurer should have access to the admin email

- ACTION: Eli to add John & Renee to email access (she'll email passwords privately)

General discussion

- FOSS4G 2025 global conference
  - Eli - Hiroshima, Japan in the running; there is an option to resubmit for 2026
- Director IDs
  - Thanks Dorothy for your ID
  - ACTION: Rafael to contact ASIC to get Director ID number
  - ACTION: Alan to contact ASIC to get Director ID number

New Actions:

- Alex to confirm with ODC SC via letter and to create appropriate access for them once agreed
- Eli to get in contact with Greg for further information about what has occurred re NZ GST
- Ewen and John to involve the newly formed Comms group re webinar with GCA
- Eli to forward information re: COG25 letter of support to everyone for consideration
- Eli to add John & Renee to email access
- Rafael to contact ASIC to get Director ID number
- Alan to contact ASIC to get Director ID number

Next meeting: 5th April

Not discussed:

Proposed committees

- External relationships (Raf)
  - Review the TOR [Link?]
  - Updates?

Brainstorm about 2024 OKRs

- Education - the response on this was pretty engaged from the community, therefore we probably need to allocate time to discuss the ideas, create actions and involve the community in doing them. We had already a few keen people, would be a pity waste the enthusiasm.
  1. School workshops
  2. QGIS training in schools/university
  3. QGIS training for communities
  4. Engage students
  5. Organise workshops
  6. Create an Education committee?
  7. Online training every one/two months with different presenters.
- **Shared Google Drive with presentations**: idea from a discussion on #osgeo-oceania channel, need to vote if agreed and implement it.
- ACTION: Elisa to add to the next board meeting agenda

OSGeo Foundation Budget

- OSGeo budget has passed, but…
- call for community sponsorship opportunities
- Jody Garnett (OSGeo) told us "If you would like to update the news post it is available here"

OSMF Advisory Board

- OSGeo Oceania has been represented on the OSMF Advisory Board by Edoardo Neerhut but he's stepping back. How do we replace him?
- postpone to next meeting

Committee updates

Finance committee

- current finances - 2024 budget vs actuals
- Outstanding 2023 NZ GST
- 2025 budget

Grants committee

- [Link](#) to current expenses
- [Link](#) to microgrant requests
- What is the outcome of the [motion for a top up of the grants budget](#)? If it has failed to pass, and the grants budget is overspent, is the committee unable to approve further grants in this financial year?
    - Not discussed in meeting but subsequently resolved [in Loomio thread](#)

Membership Committee

Active members by joining year

By year joined
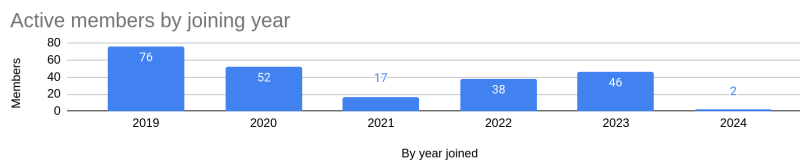
Communications Working Group (CWG)

- [update on activities](#) via email
- The [Comms WG ToR](#) is 4 years old - any feedback on relevance to current situation? Does it need a refresh?
- Does the Hobart LOC want support from the Comms WG?

[Action review](#)

- COMPLETE
    - Jonah, Alex, John to convene Finance Committee
    - Alex to provide a proposed budget & documentation for FOSS4G SotM Oceania 2024
    - Alex to finalise ODC letter and put on Loomio for vote
- IN PROGRESS
    - Ewen & John: create/re-engage a communication working group
- TO DO
    - Share with the community the outcomes of Loomio and engage in broader discussion (sponsorship)
    - Alex to test the waters for individual sponsorships by implementing GitHub Sponsors program that we've been accepted to (after board & community discussions about sponsorship
    - Alex to document processes, procedures, habits: [finance procedures](#)
    - Renee to write proposal for Governance committee
    - Raf to write proposal for External Relationships committee