

OSGeo Oceania Board Meeting Agenda/Minutes

5 Apr 2024

Present: John, Ewen, Dorothy, Elisa, Jonah, Raf, Alex (last 5 mins)

Apologies: Renee

New actions

- John to send email to COG re: support & cc Elisa
- Ewen to bring website "resources" page idea to Comms WG
- John & Elisa to review options (within 7 days) and look for a clear pathway to resolving NZ GST
- Renee to review the election process to see if it needs to be modified
- Ewen to follow up membership discussion by Loomio, for discussion at next board meeting
- John to follow up with board by email re: NFP income tax exempt status lodgement requirement
- John to reply to FOSS4G Europe and politely decline sponsorship

Agenda/minutes

Action review

- COMPLETE
 - Raf: suggest additional clauses in letter to Open Data Cube community group
 - Ewen, John: create/re-engage a communication working group
 - Elisa: get in contact with Greg for further information about what has occurred re NZ GST
 - Elisa: add John & Renee to email access
 - Elisa: confirm with ODCC via letter
- IN PROGRESS
 - Alan: contact ASIC to get Director ID number
 - Raf: contact ASIC to get Director ID number
- TO DO
 - Alex: create appropriate access for ODC SC once agreed
 - waiting for go ahead
 - Ewen, John: involve the newly formed Comms group re webinar with GCA
 - no action at this time
 - ?: Share with the community the outcomes of Loomio and engage in broader discussion (sponsorship)
 - no further action to be taken - may come back
 - Alex: document finance processes, procedures, habits
 - no further action to be taken
 - Raf: write proposal for External Relationships committee
 - no action at this time

- Alex: test the waters for individual sponsorships by implementing GitHub Sponsors program that we've been accepted to (after board & community discussions about sponsorship)
 - no further action to be taken - may come back
- OTHER
 - BOARD PROCEDURES: John/Renee to update of workflow documentation
 - will work on this over the year, towards having a helpful doc for any new directors next year
 - MOU: discuss for proposing same template to other organisations
 - defer to next board meeting
 - PAST DATE: Elisa: forward information re: COG25 letter of support to everyone for consideration
 - ACTION: John to send email to COG re: support & cc Elisa

OKR Discussion

- Education - the response to this was pretty engaged from the community, therefore we probably need to allocate time to discuss the ideas, create actions and involve the community in doing them. We already had a few keen people, it would be a pity to waste the enthusiasm.
 1. School workshops
 2. QGIS training in schools/university
 3. QGIS training material for communities (a few offered their materials for free)
 4. Online training every one/two months with different presenters.
 5. Shared Google Drive with presentations: idea from a discussion on #osgeo-occeania channel, need to vote if agreed and implement it.
 6. Engage students
 7. Organise workshops
 8. Create an Education committee? Call for interested community members?
- working with children check can make working with minors difficult, we should avoid
- Ewen would like to invite Daniel O'Donohue to do a one-off event showing us how to run a one hour presentation/training
- Jonah: Py CBR group - can be hard to find presenters every month
- achievable goals, eg shared drive
- promote YouTube videos
- free training materials?
 - Dorothy is gathering materials for a Port Moresby QGIS workshop
 - we could produce a page on our website: training materials, YT vids, data and presentations
 - FOSS4G Oceania videos - relevant ones for 'training' need to be collated
 - We need a champion to collate/review material 'approved' by OSGeo Oceania
 - ACTION: Ewen to bring website "resources" page idea to Comms WG

Conferences

- FOSS4G 2025 global conference

- Auckland is on the second round, preparing a full proposal
- FOSS4G SotM Oceania 2024
 - Venue deposit 14k – within conference budget
 - MOTION: approve this expenditure, all agreed
 - Conference oversight: proposal to request the conference committee provide finance tracking sheet to compare the budget forecasts with current income and expenses
 - **all agreed, conf committee is requested to provide an updated version of this for each board meeting**
 - Last year's conference ticket sales were a large part of shortfall - this year, need to focus on promotion, ticket sales
 - Open regos soon? Aiming for May
 - Comms support needed - CWG can support (following lead of LOC)

Finance

- [March 2024 Management Report link](#)
- venue deposit \$14k
- Outstanding 2023 NZ GST
 - background:
 - In 2023, we collected AUD ~\$7k in NZ GST, possibly roughly similar level of GST paid, may come close to balancing out
 - We haven't registered, filed, or remitted - may be liable for penalties
 - Have been advised by a NZ accountant (via Elisa's colleague) that we need to contact IRD and retrospectively register for GST
 - need a person with an IRD # to be our IRD contact; requires a RealID, must be a current director
 - Elisa - has RealID, but wants help with it
 - Do current accountants (macquarie) have a NZ branch? No.
 - We received [advice from Macquarie](#) in 2019, but noted they are not qualified to give NZ tax advice
 - Over the next week, John and Elisa will review our options. If these options don't show us a clear pathway to a resolution, an accountant will be engaged.
 - ACTION: John & Elisa to review options within 7 days and look for a clear pathway to resolving NZ GST

Elections

- Constitution 79.1: *"Prior to the completion of each financial year, the Board shall lay out a process for electing new directors to the board, such process to be distributed to members."*
- We need to lay out the process by 30 June
ACTION: Renee to review the election process to see if it needs to be modified
- Cancellation of members who do not vote in two consecutive elections.
 - Under the [Membership policy](#) it states
 - *Members have the right and responsibility to vote in annual board elections (which can be done electronically). Members not meeting this responsibility in two*

consecutive annual elections will be assumed to be inactive, and removed from the membership register, with thanks for their prior service.

- In the 2020 election 76 did not vote and one invalid email
- No elections occurred in 2021 and 2022
- In the 2023 election 133 did not vote and 12 email addresses were invalid
- 44 members did not vote in 2020 and 2023 election and should be struck off
- We have the possibility of a significant number of members struck off next year
- ACTION: Ewen to follow up membership discussion by Loomio, for discussion at next board meeting

NFP income tax exempt status - lodgement required

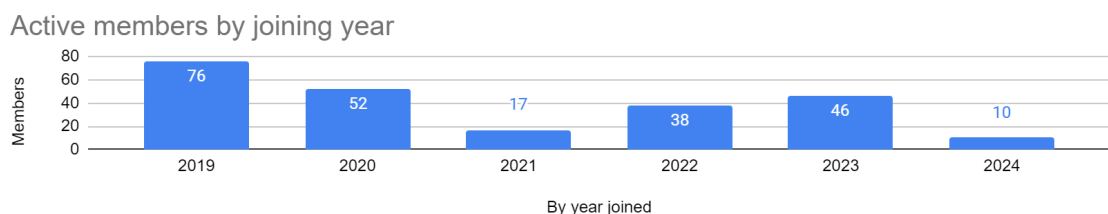
- We need to start lodging annual self-review returns this year, info [here](#)
- Lodge via ATO online services between July-October for 2023-2024 tax year
- out of time
- ACTION: John to follow up with board by email re: NFP income tax exempt status lodgement requirement

Other business

- Google accounts: we're paying \$60 a month for admin@, elections@, members@... are we using the latter 2?
 - this work is in progress, @members has already been deleted, need to determine whether we keep @elections
- OSGeo Oceania has been represented on the [OSMF Advisory Board](#) by Edoardo Neerhut but he's stepping back. How do we replace him?
 - not urgent
 - suggestion to seek nominations from OSM community
 - RAF can take over that role, will speak to Ed what to do
- Sponsorship request - FOSS4G Europe - details [here](#)
 - ACTION: John to reply to FOSS4G Europe and politely decline sponsorship

Committee updates

Membership Committee

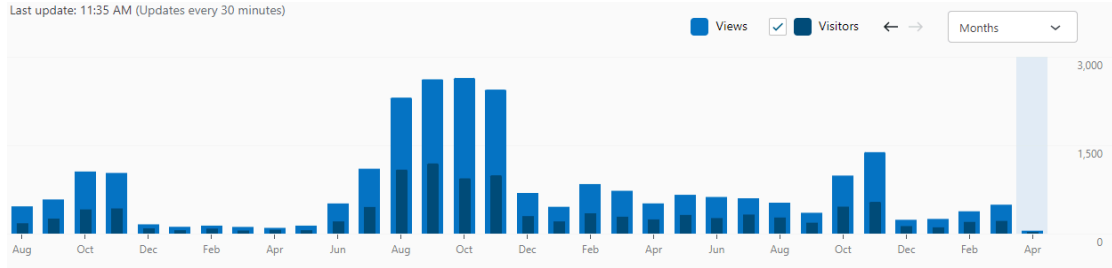


Communications Working Group (CWG)

- Website Stats...

30-day highlights Compared to previous 30 days

<p>👤</p> <p>Visitors</p> <p>246 ↑ 36 (17%)</p>	<p>👁️</p> <p>Views</p> <p>499 ↑ 126 (34%)</p>	<p>☆</p> <p>Likes</p> <p>0 (0%)</p>	<p>💬</p> <p>Comments</p> <p>0 (0%)</p>
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


- Twitter: 493 Followers
- Facebook Last 28 days and last 90 reach and engagement

Page overview [See more insights](#)

Followers: 79
Last 28 days

<p>🌐 Post reach ⓘ</p> <p>260</p>	<p>👥 Post engagement ⓘ</p> <p>136</p>	<p>👍 New Page likes ⓘ</p> <p>8</p>
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	More congratulations are in order, our Travel Grant recipient and amazing woman in GIS Lanieta Rokotuiwakaya Livia and our incredible Em Hain are two of the Leaders of the year in the Open Mapping Women Awards 2024! Fri, 15 Mar	Post reach 233	Engagement 126
	Dear Oceania open geospatial community, We (the OSGeo Oceania Board) are revitalising the Communications Working Group (the "CWG"), and we need several volunteers to join us and help with tasks like: ...providing technical support ...writing, proofreading, and delivering content ...managing our web, social media, instant messaging, and other channe... Sun, 18 Feb	Post reach 52	Engagement 2
	Happy new year everybody! this coming Friday OsGeo will have the first board meeting of the year and we will be discussing new grant ideas (among other important things). The board has created a brain-dump document with all the ideas and inputs from the community about what to prioritise this year and it will be great if you can have a read and... Mon, 8 Jan	Post reach 52	Engagement 4
	Hakseok (congratulations) to the G - SIG Timor-Leste team! Sun, 18 Feb	Post reach 50	Engagement 15
	Exciting news from our friends in Timor-Leste! Thurs, 8 Feb	Post reach 47	Engagement 9
	Some great news from our grantees! The Geogeeks OSM contingent are enthusiastic this year, so they've had an OSM mapping day already! Seven people came, including a new-to-OSM couple who've recently moved to the area and wanted to get to know the place via mapping some things. That sounded like a pretty great reason to come to a mappi... Wed, 31 Jan	Post reach 40	Engagement 3
	Happy new year everybody! this coming Friday OsGeo will have the first board meeting of the year and we will be discussing new grant ideas (among other important things). The board has created a brain-dump document with all the ideas and inputs from the community about what to prioritise this year and it will be great if you can have a read and... Mon, 8 Jan	Post reach 37	Engagement 2
	Hi all, The OSGeo Oceania board had its monthly meeting on 12 Jan and the minutes were finalised last night. A large portion of the meeting was spent discussing priorities for 2024. With input from board members and the community, we had a list of topics to consider. We spent time working through a couple of these topics, specifically communication an... Fri, 19 Jan	Post reach 33	Engagement 5
	Congratulations to our two Grant Committee members Carrol Chan and Elisa Pi Puccioni for this amazing achievement! Thurs, 14 Mar	Post reach 32	Engagement 9
	FOSS4G SotM Oceania Conference 2024 Mon, 25 Mar	Post reach 22	Engagement --
	Upcoming event of interest to GIS users in PNG Fri, 15 Mar	Post reach 18	Engagement 3

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- LinkedIn: 413 Total followers with 13 new in the last 30 days and 120 in the last year
- Youtube @foss4g-sotm-oceania-617 subscribers with 239 videos

Not discussed

- FY2025 budget
 - Discussion kicked off by [email](#)
 - New financial year begins on 1 July
 - [FY2024 budget tracker & FY2025 planner](#)
 - aim for the first draft of FY2025 budget by end April? sooner?
- Xero - apply for NFP discount
- Current finances - [2024 budget vs actuals](#)

Grants committee

- [Link](#) to current expenses
- [Link](#) to microgrant requests
- Updates of actions

OSGeo Foundation Budget

- OSGeo budget has passed, but...
- [call for community sponsorship opportunities](#)
- Jody Garnett (OSGeo) told us "If you would like to update the news post it is available [here](#)"
- Add Hobart event to [OSGeo Events page](#)?

Communications Working Group (CWG)

- The [Comms WG ToR](#) is 4 years old - any feedback on relevance to current situation? Does it need a refresh?