



# OSGeo:UK Constitution

## **NAME**

The name of the organisation shall be: OSGeo:UK

## **AIMS**

The aims of the Group shall be to support the aims of the global OSGeo Foundation within the UK. To establish a focal point for developers and users of open source geospatial software within the UK, for networking and advice, and to raise the profile of open source geospatial development within the UK. To promote open source geospatial software as a viable choice for all types of user.

## **POWERS**

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants, membership fees and any other lawful method towards the aims of the Group.
- (b) Associate with other organisations in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

## **MEMBERSHIP**

- (a) Voting membership shall be open to any individual or organisation who pays the annual membership fee as designated by the Management Committee from time to time.
- (b) An organisational vote is deemed to be of equal weight to an individual vote.
- (c) The Management Committee may at its discretion set concessionary fees for students and the unemployed.
- (d) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.
- (e) Each member will be required to provide a current email address which

will be used for all communications, notifications of meetings and access to online voting systems.

## **MANAGEMENT**

(a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

(b) The committee shall consist of a chair, secretary, treasurer, and up to 2 other voting members.

(d) The committee shall meet at least 3 times each year, in addition to the Annual General Meeting.

(e) At least 3 committee members must be present at a committee meeting to be able to make decisions.

(f) Management Committee meetings may be held:

1. Face to face
2. By teleconference
3. By IRC

(g) A proper record of all transactions and meetings shall be maintained and published on the OSGeo:UK web site and mailing list.

## **GENERAL MEETINGS**

(a) An Annual General Meeting shall be held within 21 months of the date of the adoption of this constitution and each year thereafter.

(b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.

(c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.

(d) 10% of membership or 5 members being present, whichever is the greater, shall enable a General Meeting to take place.

(e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

## **ACCOUNTS**

(a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee.

1. All cheques drawn on the account must be signed by at least two members of the Management Committee.

2. Online payments must be pre-authorized by two members of the Management Committee.

(b) The funds belonging to the group shall be applied only to further the aims of the group.

(c) A current record of all income, funding and expenditure will be kept.

## DISSOLUTION

(a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.

(b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

(c) Signed by Chair..... Date.....

Signed by Secretary..... Date.....

Signed by Treasurer..... Date.....