



INTERNAL ADVERT 8TH NOVEMBER 2007

**INFORMATION OFFICER - BIODIVERSITY INFORMATION CENTRE
IN KAKAMEGA FOREST.**

Reporting to the Head of Conventions, Biotechnology and Information Management, the overall responsibility will be to set up an information centre related to Kakamega Forest to ensure long-term availability of research information to a wide range of stakeholders and policy makers, as well as to promote communication between scientists, foresters/managers, the local communities, and forest visitors.

Duties and responsibilities

- Administration (running and maintaining) of the information centre
- Coordination and dissemination of information
- Running an up-to-date Geographic Information System at the information centre to support various groups
- Liaising between and collaborating with KWS, KFS and BIOTA East Africa in the implementation of forest management decisions and recommendations
- Cooperating with any other affiliated national and international researchers and organisations, visiting scientists and community conservation groups
- Maintaining established databases in collaboration with various research teams
- Present BIOTA East Africa results as well as any other information on the Kakamega Forest

Job Requirements:

- Degree in Natural resources, Geography or equivalent
- Certificate or diploma in geographic information system will be an added advantage
- Ability to organize information material (e.g. books, copies of scientific papers, digital files)
- Good communication and presentation skills
- Experiences with computer hardware and software
- Ability to use and manage GIS applications, and to further enhance GIS-based tools

Interested and suitable qualified individuals should forward their applications enclosing copies of academic certificates and testimonials to the **Head of Human Capital** not later than **22nd November 2007**.

