DEAR SIR/MADAM

**JOB APPLICATION**

I would like to offer you my documents for the position of junior GIS at your organisation. I believe my skills can be a vital part of your organisation in as much as your has the ideal culture to pursuing my goal as a GIS practitioner.

As evident in my curriculum vitae, I am a Graduate in Bachelor of Arts Degree majoring in Geographic Information System and Environmental Management. My experience in GIS has come from training and academic work at the University of Western Cape. I have had GIS training in ArcGIS v3.3 and knowledge of v10.1 and I keep track with the latest GIS software’s. I have data management skills, editing, cartography skills, spatial and data analysis, research skills, map production, and model building.

I am a very committed individual with good communication skills, I am also a hard working person who is willing to take orders and complete the tasks given on a specified time period.

**My personality profile says**:

* A flexible and responsive individual.
* A self-directed, goal oriented achiever.
* A self-starter with a strong sense of urgency who responds positively to challenge and pressure.
* A competence, driven individual that reacts quickly to sudden change.

I believe that my strong competence and positive work ethic would make me an asset to your business. Please see my C.V. for additional information about my verification. I can be reached anytime via email at [2949769@uwc.ac.za](mailto:2949769@uwc.ac.za) or [cyrilhlophe@gmail.com](mailto:cyrilhlophe@gmail.com) or on my cell phone at 0791231705.

Thank you for your time and consideration. I will be very grateful if I should be given this opportunity and I promise not to let you down.

Sincerely,

# N.C. Hlophe

# CURRICULUM VITAE of NKululeko cyril hlophe

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# Profile

I am a self-motivated and creative Geography and Environmental graduate. I am competent in data collection and analysis, and have strong computer skills and also knowledge of Geographic Information system (GIS). I am Fluent in English, Zulu and Xhosa.

# Education

**2014(Honours) university of the Western Cape**

Honours Degree, majoring in Geographic Information System and Critical issues of nature and land.

**2014 University of the Western Cape (completed)**

Bachelors of Arts Degree in Geography and Environmental Studies, majoring in Environmental Management and Geographic Information Systems (GIS)

**2004-2008: Phendukani High School**

Passed with Bachelors Degree

# work Experience

**2012: Red Bull Mobile**

Worked as a Promoter

Academic work which includes visiting municipalities and private companies which deal with GIS, as part of the extensive training programme aimed at equipping students with better knowledge and skills required in the work place.

# **Attributes**

**Leadership:** I completed an HIV peer facilitator course: We were teaching schools kids about HIV/ AIDS and we helped them understand and also interacted with them during the duration of our course.

**Communication:** Oral communication skills attained through extensive interactions, and presentations at University and during the Promotion at the Red Bull mobile.

**Data Gathering and Analysis:** Studies provided skills with research, data collection and handling of complex data

**Languages:** Fluent in Zulu, and English and a bit of Afrikaans

**Sports:** I won a Silver medal for athletes in PetroSA marathon Mossel bay in 2009.

# References

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