

Seville, 27th June 2007

OSGEO ANNUAL CONFERENCE 2008

GENERAL DESCRIPTION & EVENTS

We are very pleased now to introduce you to FIBES, Seville Exhibition and Conference Centre, summarising all the possibilities that our Conference Centre and the city of Seville can offer for any event to be a great success.

First of all, we would like to point out that Seville is an outstanding venue to hold a conference for its beauty and good weather conditions, together with its facilities and splendid communication network. Seville, millennial and wealthy inheritor of different cultures, keeps and takes care of its monumental architecture, which has made the city universally known. However, our city is nowadays a compendium of an old heritage and the present modernity. A symbiosis composed by its historical character and its contemporary infrastructure which turn the city into a tourist destination of first order, not only for the individual sight-seer, but also for the congress, convention and incentive visitor.

Besides, we cannot fail to mention that Seville Exhibition and Conference Centre is the business centre of our capital, being perfectly well equipped with all the facilities and services for any event celebrated here turn out to be a great success. FIBES has been chosen as the venue of a myriad of events, both national and international of whatever magnitude. This position has not been achieved by chance:

Our appeal begins at the entrance of FIBES, which is an astonishing setting, with cascades welcoming our visitors with open arms. The breathtaking environment of the Dome Hall (Cúpula) and adjoining foyers is an area to stand out, wide and luminous spaces where to set up stands, hold coffees or the like. Around the Dome Hall, it is to be found all our meeting rooms and, under the same roof, our three pavilions of 7,200 square metres each, ready for any kind of set up. Our clients have also at their disposal two wide areas for outside exhibition (6,500 square metres each), which connect with the three pavilions, creating a huge set up or exhibition area in a row.

It is also worth saying that our organisation has a long experience in holding both international and national conferences, conventions, trade fairs and the like, counting with a professional team that is pleased to help our clients in anything they may need.

This fact is supported by some of the most important events we have recently celebrated in our premises, such as the 2nd European Kick-off Meeting of General Electrics, the 14th International Congress on Archives, the International Compaq "ENSA@WORK" Storage Conference, the 5th International Symposium GNSS 2001 on Satellite Navigation, the John Deere Dealer Meeting, the 25th World Conference on Haemophilia, the Council of the European Union, the KIA Pan European Dealers Convention, the European Peugeot Convention, the 39th National Conference on Cardiology, the 9th EAHP Congress (European Association of Hospital Pharmacists), the Carrefour Convention, or the 9th Conference of the Spanish Society of Ocular Surgery, among others.

Up until now, lots of professionals of any field have found in this Conference Centre the ideal means to carry out their meetings, conferences and conventions with great success. Therefore, we trust that,

henceforth, we will maintain our position in our sector, especially because predictions for the next years are very encouraging.

AVAILABILITY

Regarding available dates for the possible celebration in our premises, we are pleased to inform you about the periods we can offer you at the moment:

- **From Tuesday 10th until Sunday 15th June 2008.**
- **From Monday 16th until Sunday 22nd June 2008.**
- **From Monday 15th to Thursday 18th September 2008.**

SPACES (ROOMS & PAVILIONS)

We now go on to describe in detail each of the spaces we can offer you at the moment, as well as their rental price and other services and information that may be helpful to you. In our web site (www.fibes.es) you will find plans and 380º pictures of all these spaces, for you to be able to make an idea of the multiple possibilities that our facilities offer you.

MEETING ROOMS

- **Al-Andalus Auditorium:** with a capacity for 1,029 people, this room has at your disposal comfortable seats with flap tables, stage, controls in each seat for language selection linked to 6 interpretation booths, etc. Placing chairs could easily enlarge this Auditorium in order to gain space for up to 1,100 persons.

Its rental price amounts to 3,800.00 € a day, this tariff being reduced in a 25% during the set-up and/or dismantling days. These prices include presidency table and lectern, room technician, basic public address system (6 fixed microphones), and adjoining welcome desk for delivery of material or the like.

In case you made use of the simultaneous translation equipment of the room, its price would be increased in a 30%.

If you need you have at your disposal other audiovisual for rent:

Screen 6x4 240 €/day,
Video Proyector 10.000 lumens 630 €/day,
Wireless/tie shape microphone 42€/day,
Special illumination for stage 600€/day,
Specialist technician 180€/day.
Desktop or Laptop: 95 €/day.

- **Italica Room:** this auditorium has a maximum capacity for 423 people, controls in each seat for language selection linked to 3 interpretation booths, stage, seats with flap tables, air conditioning, etc.

Its rental price is 2,800.00 € a day, this tariff being reduced in a 25% during the set-up and/or dismantling days, if any. These prices include presidency table, lectern, room technician and basic public address system (4 fixed microphones).

In case you made use of the simultaneous translation equipment of the room, its price would be increased in a 30%.

If you need you have at your disposal other audiovisual for rent:

Screen 3x4 90 €/day,
Video Proyector 3.500 lumens 240 €/day,
Wireless/tie shape microphone 42€/day,
Special illumination for stage 600€/day,
Specialist technician 180€/day.
Desktop or Laptop: 95 €/day.

- **Ronda and Bahia Rooms:** these two rooms are exactly the same, with the sole difference that Ronda Room has translation booths (3 languages). Both rooms has a maximum capacity for 175 people in theatre style and for 110 people in classroom style.

The rental price of each room amounts to 1,500.00 € a day, these tariffs being reduced in a 25% during the set-up and/or dismantling days, if any. These prices include presidency table, lectern, room technician and basic public address system (3 fixed microphones).

In case you made use of the simultaneous translation equipment of Ronda Room, its price would be increased in a 30%.

If you need you have at your disposal other audiovisual for rent:

Screen 3x4 90 €/day,

Video Proyector 3.500 lumens 240 €/day,

Wireless/tie shape microphone 42€/day,

Specialist technician 180€/day.

Simultaneous translation equipment of Bahia Room:

General equipment (cabin, radiator...) 450 €/day

Receptors 4 €/Unit/day.

Desktop or Laptop: 95 €/day.

- **Marismas and Mezquita Rooms:** both rooms are alike, having a capacity for 75 people in theatre style and for 40 people in classroom style. In case you needed it, it could also be set up in U shape or in the necessary style.

The rental price of each room is 540.00 € a day, these tariffs being reduced in a 25% during the set-up and/or dismantling days, if any. These prices include presidency table and lectern.

If you need you have at your disposal other audiovisual for rent:

Screen 2 x2 45 €/day,

Video Proyector 2.500 lumens 90 €/day,

Wireless/tie shape microphone 42€/day,

Specialist technician 180€/day.

Simultaneous translation equipment:

General equipment (cabin, radiator...) 450 €/day

Receptors 4 €/Unit/day.

Desktop or Laptop: 95 €/day.

- **Mojacar Room:** with a capacity for 50 people in theatre style and 30 people in classroom style. In case you needed it, it could also be set up in U shape or in the necessary style. Its rental price, 440.00 € a day, includes presidency table and lectern, this tariff being reduced in a 25% during the set-up and/or dismantling days, if any.

If you need you have at your disposal other audiovisual for rent:

Screen 2 x2 45 €/day,

Video Proyector 2.500 lumens 90 €/day,

Wireless/tie shape microphone 42€/day,

Specialist technician 180€/day.
Simultaneous translation equipment:
General equipment (cabin, radiator...) 450 €/day
Receptors 4 €/Unit/day.
Desktop or Laptop: 95 €/day.

- **Cazorla Room:** with capacity for 60 people in theatre style and 40 people in classroom style. Its rental price and other characteristics are the same as those of Mojácar Room.

If you need you have at your disposal other audiovisual for rent:

Screen 2 x2 45 €/day,
Video Proyector 2.500 lumens 90 €/day,
Wireless/tie shape microphone 42€/day,
Specialist technician 180€/day.
Simultaneous translation equipment:
General equipment (cabin, radiator...) 450 €/day
Receptors 4 €/Unit/day.
Desktop or Laptop: 95 €/day.

- **Albaicin Room:** this room can either be used as a meeting room or as a restaurant. It holds a maximum of 540 people in banquet style, 500 people in theatre style and 300 people in classroom style. If required, we could also partition the room for the necessary capacity or to create different smaller rooms.

When used as a meeting room, its rental price amounts to 1,960.00 € a day, this tariff being reduced in a 25% during the set-up and/or dismantling days, if any. Its use as a restaurant does not imply any costs.

If you need you have at your disposal other audiovisual for rent:

Sound Equipment 180 €/day
Screen 3x4 90 €/day,
Video Proyector 3.500 lumens 240 €/day.
Desktop or Laptop: 95 €/day.
Wireless/tie shape microphone 42€/day,
Specialist technician 180€/day.
Simultaneous translation equipment:
General equipment (cabin, radiator...) 450 €/day
Receptors 4 €/Unit/day

Besides these spaces, we would like to mention that we can make use of others, such as the **VIP Room** (620.00 € a day), the **Club Room** (920.00 € a day), two **double offices** (190.00 € a day each office) and four **single offices** (115.00 € a day each office). The **Dome hall (Cúpula)** and adjoining foyers is an area to stand out, wide and luminous spaces where to set up stands, hold coffees or the like.

In case you would like to hire all the meeting rooms, we establish the special price of 14,400.00 € a day, this tariff being reduced in a 25% during the set up and/or dismantling days, if any. This price includes the rental of all the meeting rooms detailed above, as well as all the offices, the VIP Room and the Club Room. Other spaces, such as the restaurant area, exhibition floor and the pavilions, or audiovisuals are not included in this price.

EXHIBITION AREA

In this sense, and as we have no detailed information on the final number of booths or posters to be exhibited, we can only inform you about the two options we can provide you:

Option A: EXHIBITION + CATERING SERVICES IN A PAVILION

As we have already mentioned, at FIBES we have 3 huge pavilions / halls of 7,200 square metres gross each, whose main characteristic is their lack of pillars and columns and thus would perfectly hold any kind of exhibition area as well as a Catering area if necessary.

In case that the exhibition area was to be placed in part of one of our **pavilions**, the rate for the hiring of floor for the set up of **stands** would amount to 9.60 € a day per net square metre, being necessary to rent a minimum of 1,000 net square metres. Likewise, the rate for the hiring of floor for **posters** exhibition would amount to 8.60 € a day per linear metre. On the other hand, the rental price for the **storage area** to be set up would amount to 4.30€ a day per net square metre. These prices would not be reduced during the set up and/or dismantling days.

Should you select the pavilion for the exhibition area, we would like you to know that the rental of the necessary square metres to offer the everyday lunches would imply no cost at all.

Option B: DOOM HALL EXHIBITION + CATERING SERVICES IN A PAVILION

On the contrary, if the exhibition was located inside the Conference Centre (**Dome hall and adjoining foyers**), we would like you to know that the rate for the hiring of floor for the set up of **stands** would amount to 16.60 € a day per net square metre. Likewise, the rate for the hiring of floor for **posters** exhibition would amount to 13.40 € a day per linear metre. These prices would not be reduced during the set up and/or dismantling days.

Thus, in this case the most suitable area to hold the daily lunches would be to use part of one of our pavilions. Considering the use to be given to this area, we fix a special rate for the use of the square metres necessary to gather all the attendees for lunches, which amounts to 4,800.00 € a day, price that will be reduced in a 25% during the set up and/or dismantling days.

SERVICES

**** Services in the Conference Centre:**

In the rental rates of the Conference Centre (meeting rooms, Dome hall and adjoining foyers, offices, etc.), services such as general lightning, cleaning, air conditioning and heating, are included. Other services (technical assistance, telephone & ISDN lines, Internet connections, banners, signage, hostesses and the like) are not included.

English Hostess:

8 hours: 120 €/unit

4 hours: 90 €/unit

Extra hour: 35 €/unit

**** Services In pavilion:**

In the rental rates of the pavilion/s, whether for exhibition area, lunches or building of the plenary room, services such as general lightning, air conditioning/heating, are included. Other services (cleaning, electrical connections, building of a plenary room, modular and/or design booths, carpet, telephone & ISDN lines, Internet connections, and the like) are not included.

As an advance, we inform you that the rate of our **Cleaning Service** amounts to 15.50 € an hour.

**** Stands-Servifibes:**

Stand modular white melamine 3x2 m². The price per m² of modular stand includes: walls melamine on their perimeter with panels of 2,93 (2,70) x 1m;

floor with carpeting; panel/connection of 5500w/220v, single phase, including a plug; lighting of 50w/m2; lettering (4digits).

33,50€/m2 6 m2.....
.... 201,00€

Civil liability insurance (mandatory) 32,32€/unit1 unit
..... 32,32€

Damage insurance (mandatory) 60,61€/unit 1 unit
..... 60,61€

Cleaning service from 16 to 32 m2 (mandatory) 3,62€ 6 m2
.....21,72€

Electricity consumption- 5000w day 9,72€ 1 day
.....9,72€

TOTAL STAND MODULAR 315,37 €

***THE APPLICATIONS FOR SERVICES DURING ASSEMBLY WILL HAVE AN INCREMENT OF 10% IN THEIR PRICE**

***MATERIALS IN RENTAL ARRANGEMENT**

***MATERIALS ACCORDING STOCK**

We would now like to mention that FIBES has at your disposal a department (*SERVIFIBES*) specialised at the preparation and setting up of your requirements (rooms in pavilion, audiovisual equipment, modular

booths, design booths, signage, decoration, plants, etc.), always finding the best solution for the needs you may have for your conference.

**** Security Service:**

On the other hand, we would like to let you know that the Conference Centre area has a wide closed-circuit TV system with CCD colour cameras, long-range, coordinated through a basic information and control centre that registers all the incidents in the Conference Centre.

Once we know more about the characteristics of this event (spaces to be used, programme of the event, schedule, etc.), we will elaborate a security plan according to the requirements of it. As an advance, we let you know that the **rate per controller** amounts to 15.50 € an hour.

**** Catering Services:**

Regarding your catering requirements, we would like you to know that Seville Conference Centre has also at your disposal an authorised catering firm, which offers a wide range of menus of great quality. Just for you to know, in case you wished to use another caterer, the corresponding levy for external catering company would have to be paid.

Coffee-break: from 6,15 €/person.
Lunch: from 34,25 €/person.
Buffet-Lunch: from 39,00 €/person.
Wellcome Cocktail: from 45,25 €/person
Closing Dinner: from 62,00 €/person

** Signo Congressos Professional Fees:

20% total amount of invoice including coordinating the services before and during the congress.

**** ACCOMMODATION (Breakfast including)**

1.- HOTEL SEVILLA CONGRESOS (4*)
Double room: 149 €/night
Single room: 145 €/night

2.- HOTEL AC SANTA JUSTA (4*)
Double/Twin room: 110 €/night
Single room: 105 €/night

3.- HOTEL VERTICE (4*)
Double/Twin room: €/night
Single room: €/night

4.- HOTEL SAN PABLO (3*)
Double/Twin room: 100 €/night
Single room: 100 €/night

5.- HOTEL OCCIDENTAL SEVILLA (4*)
Double/Twin room: €/night
Single room: €/night

6.- HOTEL MELIA LEBREROS (4*)
Double/Twin room: €/night
Single room: €/night

7.- NOVOTEL SEVILLA (4*)
Double/Twin room: €/night
Single room: €/night

NOTE: Prices are subject to rooms availability and possible rate changes due to seasons and dates.

**** LAST CLAUSES**

The rate and special conditions are made referring to the services requested and specified in this agreement. The modification of these services (increase or decrease) could result in a revision of the rates and the present contract.

After this signed agreement, the following writing communications (between Signo Congressos SL & OSGEO) will be considered for both sides as an

attachment of this contract, and both companies agree that some conditions could be change or be updated.

The contract will be valid once we received it signed and the corresponding first 50% deposit.

**** DEPOSITS POLICY**

- 1st Deposit: 50% of the total services requested as confirmation and guarantee of the reservations.
- 2nd Deposit: remaining of the final invoice will be paid to Signo Congressos before the Congress begins.
- Form of payment : Transfer
- Bank details :

BANK NAME: "La Caixa". CAJA AHORROS Y PENSIONES DE BARCELONA
BANK ADDRESS: AV. ESCULTORA LA ROLDANA, Nº 11. 41500 – ALCALÁ DE GUADAÍRA. SEVILLA ESPAÑA
COMPLETE ACCOUNT NUMBER: 2100 5856 86 0200001160
SWIFT: CAIXESBB661
IBAN: ES61 2100 5856 86 0200001160

We would like to remind you that all these rates are prices for the year 2008 and do not include 16% VAT.

We wait for your written confirmation, since the information provided in this mail **does not imply any reservation**. Meanwhile, should you need further information or material on FIBES, please do not hesitate to let us know, since we will be glad to help you in anything.

Awaiting your news, we remain at your disposal for anything you may require.

Best Regards

Belén Pontijas
Events Coordinator
Congress Area